

Policy and Resources Committee Work Plan 2019-20

This is an outline plan to facilitate forward planning of reports to the Policy and Resources Committee.

Date	Report Title	Dept/Section	How Often?	Date Due	Comments
20 February 2020 (Budget)	Financial Report Monitoring Pack	Financial Services	Every meeting except May	21 January 2020 – SMT Pre-Agenda 4 February 2020 – Pre-Agenda 11 February 2020 - Meeting	
	Budget Pack	Financial Services	Annual		
	Treasury Management and Investment Strategy	Financial Services	Annual		
	Helensburgh Waterfront Development (HWD) - Development Funding For Electrical Point Of Connection (POC), Enabling Works & Fees	Commercial Services			
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
14 May 2020	Budget Outlook	Financial Services	Every Meeting	14 April 2020 – SMT Pre-Agenda 21 April 2020 – Pre-Agenda 5 May 2020 - Meeting	
	Performance Report FQ3 and FQ4		Quarterly		
	Argyll and Bute Council Employability Financial Update	Economic Development			
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
August 2020	Financial Report Monitoring Pack	Financial Services	Every meeting except May	TBC	
	Budget Outlook	Financial Services	Every Meeting		
	Performance Report FQ1		Quarterly		

Policy and Resources Committee Work Plan 2019-20

	Service Annual Performance Reviews	Customer and Support Services	Annual		
	Strategic Risk Register	Financial Services	Annual		
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
October 2020	Financial Monitoring Reports Pack	Financial Services	Every Meeting except May	TBC	
	Budget Outlook	Financial Services	Every Meeting		
	Budget 2020-21 Savings Options	Financial Services	Annual		
	Community Choices/Participatory Budgeting	Financial Services	Annual		
	Budget Consultation	Customer and Support Services	Annual		
	Procurement Strategy and Sustainable Procurement Policy	Legal and Regulatory Support	Annual		
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
December 2020	Financial Monitoring Reports Pack	Financial Services	Every Meeting except May	TBC	
	Budget Outlook	Financial Services	Every Meeting		
	Performance Report FQ2		Quarterly		
	Service Planning	Customer and Support Services	Annual		
	Community Empowerment (Scotland) Act 2015 – Expressions of Interest / Asset Transfer Requests Annual Report	Commercial Services	Annual		
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February 2021 (Budget)	Financial Report Monitoring Pack	Financial Services	Every meeting except May		
	Budget Pack	Financial Services	Annual		

Policy and Resources Committee Work Plan 2019-20

	Treasury Management and Investment Strategy	Financial Services	Annual		
	Six Monthly report on Cash Flow Support Loans	Financial Services	Annual		
Future Items – Date to be determined.					
	IHR Policies: <ul style="list-style-type: none"> • Attendance Management Policy • Secondment Policy 	Customer and Support	As required	TBC	Date to be confirmed.